



Regent Park Public School

485 Regent Street, Orillia, Ontario L3V 4E2

Telephone: 705-326-7481

Fax: 705-326-4655



Chris Vandenberg – Principal

Cara Thatcher – Vice Principal

Orillia OPP
66 Peter Street South,
Orillia, Ontario
L3V 5B1

Dear Sir/Madam

Attention: Records Clerk

This letter confirms that _____ is interested in
Name of Volunteer
volunteering at Regent Park Public School.

The Simcoe County District School Board requires that all volunteers have a Criminal Records Check including a Vulnerable Sector Screening and a search of the Pardoned Sex Offender Database.

Thanking you in advance for your assistance.

Yours truly

Chris Vandenberg
Principal

Police Dept.	Orillia OPP, 66 Peter Street S., Orillia, Ont. L3V 5B1
Telephone #	705-326-3536
Hours	8:15 am – 6:00 pm
Area Covered	City of Orillia, Severn Township & Ramara Township
Apply	In Person
Identification	2 pcs. – 1 Photo ID (Driver's License – Birth Certificate – Not Health Card)
Form/Letter Required	Applicant to complete form at station. Letter on School Letterhead signed by Principal stating that you require a Criminal Records Check including a Vulnerable Sector Screening
Cost	Waived with School/Board Letterhead specifically stating activity in school
Timeline	2 weeks
Delivery	Pickup with Photo ID or receipt